

Obuda University Bánki Donát Faculty of Mechanical and Safety Engineering		Institute for Natural Sciences and Basic Subjects		
Subject and Course code: Tutoring 1 (BTXTFE2BNF) Credit Value: 3 <i>Full-time program, 1st year, 2nd semester</i>				
Majors in which the course is available: Mechatronics engineering, BSc				
Subject Coordinator:	Dr. Lázár-Fülep Tímea PhD.	Lecturer:	Dr. Lázár-Fülep Tímea	
Prerequisites (course codes)	-			
Number of weekly hours:	Seminar 1	Practise: 2	Laboratory practice: -	Consultation: -
Semester closing: (requirements)	Mid-term mark			
Study material				
<p>The Tutori 1 course aims to equip students with effective learning strategies, enhance their creativity and problem-solving skills, and improve their self-confidence and self-management abilities. The goal of the course is to enable students to develop and apply these competencies to achieve better academic and professional outcomes.</p> <p>Practical sessions include training workshops, forums, and lectures designed to facilitate deeper understanding and hands-on application of the concepts.</p>				
Schedule				
Training Session 1 *	Verbal and nonverbal communication: Speak without words. <i>(Attendance is mandatory.)</i>			
Training Session 2 *	Intercultural Session <i>(Attendance is mandatory.)</i>			
Forum 1	This event provides relevant information about your current or upcoming studies as a student at Obuda University.			
Forum 2	This event provides relevant information about your current or upcoming studies as a student at Obuda University.			
Company visit	This event offers a valuable opportunity to gain insight into how a company operates, tackles real-world challenges, and effectively manages its workflow.			
<i>*The attendance is mandatory</i>				
Mid-semester requirements <i>(assignments, mid-term tests, essays, etc.)</i>				
Practice	In-person attendance and active participation in classes			

***The evaluation process, its administration, the procedure for make-up sessions,
and the criteria for grade determination.***

The grading is based on the following point system, with the requirement that students must participate at least in 2 training sessions during the semester. Achieving a minimum of 65 points is expected for the successful completion of the course. Attendance is strongly recommended for each event, as every session supports the students' progress and success.

Obtainable points:	
Training Session 1 *	25
Training Session 2 *	25
Forum 1 *	15
Forum 2 *	15
Company visit	15
Form completion	5
Activity points**	5

*On each occasion, a student is permitted to be absent for up to 15 minutes without penalty. For every additional 15-minute interval of absence beyond the initial 15 minutes, the total points earned during that session will be reduced by 5 points.

**Rules of Activity points will be uploaded to the Moodle page of the subject. Only 20 points can be collected in this category.

Grades	
0 -64	1 Failing
65 -84	2 Satisfactory
85 -94	3 Average
95 -99	4 Good
100 +	5 Excellent

Conditions for the mid-term mark. (*examination method: written, oral, test, etc.*)

The midterm grade is determined based on the point system described in the "Semester Requirements" section.

Required literature:

1. Brunett B., Evans D. (2020): Designing your work life- How to Thrive and Change and Find Happiness at Work. Random House LCC. US..

Recommended literature:

1. Allen D.(2020): Getting Things Done
2. Ries E. (2017) The Lean Startup: How Today's Entrepreneurs Use Continuous Innovation to Create Radically Successful Businesses.
3. T-Kit 4: Intercultural Learning, Council of Europe EU, 2018

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Course Coordinator

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