

Óbuda University Donát Bánki Faculty of Mechanical and Safety Engineering				Institute for Natural Sciences and Basic Subjects	
Name of the subject: Student tutoring BTXTUE3BNF				Credit: 3	
English language course					
Mechatronics BSc					
Subject leader:		Dr. Tímea Lázár-Fülep		Lecturer: Dr. Tímea Lázár-Fülep	
Prerequisites:		-			
Weekly hours: 2		Lecture: 0	Group seminar: 2	Lab: 0	Consultation:
Requirements (s,v,f):		f – mid-term mark			
Course description:					
The subject is based on the Student Tutoring Preparation both from a methodological and project management point of view. Via mainly project team work the purpose of the course is to support students who received first-year tutoring through professional knowledge, relevant information related to university life, and social support. The students, helping their younger peers, apply the acquired pedagogical and tutoring knowledge in practice. They recognize students in need of special support and initiate the involvement of professionals. They support their peers not only in learning, but also in acquiring the knowledge necessary for their university citizenship. While introducing the tutored students to the student life of the institution, imparting practical knowledge and useful knowledge related to studies and opportunities, the tutors develop their communication, conflict management and analytical thinking skills. In addition to all this, these techniques can be effectively used to document their own development during their studies, as well as to record their scientific and research results, which will be especially useful in connection with thesis and diploma work subjects, but can also be used well when preparing TDK papers.					
Schedule:					
Week		Topic			
1.		Introduction to the semester, discussion, project selection			
2.		Professional support, consultation			
3.		Professional support, consultation			
4.		Professional support, consultation			
5.		Professional support, consultation			
6.		Professional support, consultation			
7.		Professional support, consultation			
8.		Conflict management, communication, sharing experience			
9.		Professional support, consultation			
10.		Professional support, consultation			
11.		Professional support, consultation			
12.		Professional support, consultation			
13.		Tutoring groups presentation			
14.		Conclusions, end of the semester			
Conditions for the mid-term mark:					
Active participation and group lecture must be given based on the given topics provided by the subject leader and the tutorial plan.					
Recommended books and notes:					
Rabow, Jerome, Tiffani Chin, and Nima Fahimian. Tutoring matters: Everything you always wanted to know about how to tutor. Temple University Press, 1999.					

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subject leader